

ADDENDUM #2

To: SOLID WASTE MANAGEMENT & RECYCLING SERVICES RFP 2425-15 Co-Op

Date: May 1st, 2025

Subject: Secure Document Destruction Services and Updated Cost Proposal Form

This Addendum modifies the original Request for Proposal (RFP) documents as noted below and is hereby made part of RFP 2425-15 Co-Op.

As part of the scope of services, both Districts may request from the awarded vendor to provide secure document destruction services, either directly or through a qualified subcontractor. The service must be equivalent to or exceed the standards of established providers such as Shred-it.

Request may include:

1. **Secure/Locked Shredding Containers**

The vendor shall supply lockable, tamper-proof collection containers designed for the secure storage of confidential documents. These containers must be placed at:

- All school sites within both districts
- Designated administrative and departmental locations

2. **Scheduled Pickups**

A routine pickup schedule shall be established, with service provided no less than once per month. During each service, full containers shall be emptied and replaced or reset, and the contents securely transported for destruction.

3. **Compliance & Confidentiality**

All document handling and destruction must comply with relevant federal, state, and local laws, including but not limited to:

- The Family Educational Rights and Privacy Act (FERPA)
- The Health Insurance Portability and Accountability Act (HIPAA), if applicable
- State privacy regulations governing educational institutions

4. **Subcontracting**

The awarded vendor may subcontract this service; however, all subcontractors must meet the same standards of security, service, and compliance as required by this RFP. The awarded vendor remains fully responsible for the performance and conduct of any subcontractor.

Respondents must acknowledge receipt of this addendum in their proposals.

COST PROPOSAL FORM 3
RFP 2425-15
REQUEST FOR PROPOSALS
FOR
SOLID WASTE MANAGEMENT & RECYCLING SERVICES
DISTRICTWIDE FOR FULLERTON SCHOOL DISTRICT & FULLERTON JOINT
UNION HIGH SCHOOL DISTRICT

PROPOSAL FORM

Name of Offeror: _____

To: Fullerton School District and Fullerton Joint Union High School District, acting by and through its Governing Board, herein called the "DISTRICTS."

1. The undersigned, having become familiarized with all the proposal documents including but not limited to the Request for Proposals 2425-15, Information for Offerors, Proposal Form, Information Required of Offeror, Non-collusion Declaration, Workers' Compensation Certificate, Agreement, Drug-Free Workplace Certification, Criminal Records Check Certification, all insurance requirements, and all modifications, addenda and amendments (hereinafter Proposal Documents), the local conditions affecting the performance of the work and the cost of the work at the place where the work is to be done, hereby proposes and agrees to be bound by all the terms and conditions of the Proposal Documents and agrees to perform, within the time stipulated, the work, including all of its component parts, and everything required to be performed, and to provide and furnish and pay for any and all of the labor, materials, tools, expendable equipment, and all applicable taxes, fees and permits, utility and transportation services necessary to perform the work in accordance with laws, codes, regulations, ordinances and any other legal requirements governing the work, in connection with the following:

all in strict conformity with the Proposal Documents, including Addenda Nos. ____, ____, ____ and ____, ____ on file at the office of the Purchasing Department – of said DISTRICTS for the sums indicated herein.

2. **REGULAR RUBBISH DISPOSAL**: With respect to bin size and frequency of service:

- a. Monthly charge for regularly scheduled pick and disposal of rubbish:

Bin Size	Frequency of Service					
	1-X per Week	2-X per Week	3-X per Week	4-X per Week	5-X per Week	6-X per Week
2 Yard						
3 Yard						
4 Yard						
6 Yard						

Charge/Credit of additional service of bins in "a" above

Bin Size	Service Charge
3-Yard Bin W/Pintle Hook Receiver & Mount	

b. Charge for extra service of bins to “a” above

Bin Size	Service Charge
2 Yard	
3 Yard	
4 Yard	
6 Yard	

c. Charge for placement, one time service, and pick-up of bins.

Bin Size	Service Charge
2 Yard	
3 Yard	
4 Yard	
6 Yard	

d. Charge for additional service of bins in “c” above

Bin Size	Service Charge
2 Yard	
3 Yard	
4 Yard	
6 Yard	

e. Charge to perform additional cleaning and sanitizing of bin.

\$ _____ Per Bin, Per Cleaning

f. Charge for delivery and pick-up of roll off bins **(Do not include cost of rubbish disposal in “g” below)**

Bin Size	Service Charge
Lowboy	
40 Yard	

g. Charge, PER TON, for dumping roll off bins **(Do not include cost of bin delivery and pickup in “f” above)**

\$ _____ Per Ton

h. Charge to perform additional cleaning and sanitizing of bin.

\$ _____ Per Bin, Per Cleaning

3. **COMPACTED RUBBISH DISPOSAL:** With respect to bin size and frequency of service:

a. Monthly charge for regularly scheduled pick and disposal of rubbish:

	□Frequency of Service□	
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Bin Size	1-X per Week	2-X per Week	3-X per Week	4-X per Week	5-X per Week	6-X per Week
2 Yard						
3 Yard						
4 Yard						
6 Yard						

b. Additional Waste Services (Straw Manure)

Roll-Off Size	Frequency of Service					
	1-X per Week	2-X per Week	3-X per Week	4-X per Week	5-X per Week	6-X per Week
15 Cu Yd						

c. Charge for extra service of bins to “a” above

Bin Size	Service Charge
2 Yard	
3 Yard	
4 Yard	
6 Yard	

4. **ORGANIC SERVICES (SB 1383/AB 1826)**

FL Mixed Size	Frequency of Service					
	1-X per Week	2-X per Week	3-X per Week	4-X per Week	5-X per Week	6-X per Week
1.5 Cu Yd						

5. **RECYCLING SERVICE**: With respect to bin size and frequency:

a. Monthly charge for regularly scheduled pick and disposal of clean co-mingled recyclable material:

Bin Size	Charge or Credit/Frequency of Service					
	1-X per Week	2-X per Week	3-X per Week	4-X per Week	5-X per Week	6-X per Week
2 Yard						
3 Yard						
4 Yard						
6 Yard						

A LIST OF ACCEPTABLE CO-MINGLED RECYCLABLES SHALL BE INCLUDED WITH THE PROPOSAL

b. Monthly charge for regularly scheduled pick and disposal of clean co-mingled recyclable material:

Cart Size	Frequency of Service					
	1-X per Week	2-X per Week	3-X per Week	4-X per Week	5-X per Week	6-X per Week

32/35 Gal						
64/65 Gal						
95/96 Gal						

c. Charge/Credit of additional service of bins in “a” above

Bin Size	Service Charge
2 Yard	
3 Yard	
4 Yard	
6 Yard	

d. Penalty for contaminated bin

Bin Size	Service Charge
2 Yard	
3 Yard	
4 Yard	
6 Yard	

e. Secure/Locked Shredding Container

Container	Service Charge
Per Month	

6. **ADDITIONAL SERVICES OR OFFERINGS:** Offeror may attach to the proposal an offering and description of any other service or utility, such as provision of cardboard trash bins for special events or age appropriate recycling curriculum, that he wishes to present for Districts consideration in evaluating the proposal. All such offerings shall include a complete description of terms and conditions of the offering including a detailed schedule of charges, if any.

No additional offerings shall be considered by the District after the submission deadline.

**OFFEROR SHALL INITIAL HERE TO ACKNOWLEDGE THIS SECTION
WEATHER OR NOT AND ADDITIONAL PROPOSAL IS ATTACHED:**

INITIAL: _____

7. The required list(s) of proposed subcontractors is attached hereto, and the undersigned represents and warrants that such list(s) is complete. Offeror further understands that additional subcontractors will not be allowed without the written permission of DISTRICT

8. It is understood and agreed that if written notice of the award of a contract is mailed, faxed, or delivered to the Offeror, the Offeror will execute and deliver to the DISTRICT the fully executed Agreement and will also furnish and deliver to the DISTRICT certificates and endorsements of insurance, the Workers’ Compensation Certificate, Drug-Free Work Place Certification, the Criminal Records Check

Certification, within ten (10) working days of the notice of award of the contract, or as otherwise requested in writing by the DISTRICT. It is understood that should Offeror fail or refuse to return the documents as required DISTRICT may, without further notice, withdraw its offer of contract. The Offeror further agrees that the work shall be commenced by the Offeror, if awarded the contract, on or before the third (3) day after receiving the DISTRICT's Notice to Proceed.

9. Communications conveying notice of award of the contract, requests for additional information or other correspondence should be addressed to the Offeror at the address stated below.

10. The name(s) of all persons interested in the Proposal as principals are as follows:

11. The undersigned hereby warrants that the Offeror has an appropriate license and permits at the time of the Proposal opening, that such license and permits entitles Offeror to provide the work, that such license will be in full force and effect throughout the duration of the contract. Any and all subcontractors to be employed by the undersigned shall have appropriate licenses and permits prior to commencing work under the contract.

12. The Offeror hereby certifies that it is, and at all times during the performance of work hereunder shall be in full compliance with the provisions of the Immigration Reform and Control Act of 1986 ("IRCA") in the hiring of its employees, and the Offeror shall indemnify, hold harmless and defend the DISTRICT against any and all actions, proceedings, penalties or claims arising out of the Offeror's failure to comply strictly with the IRCA.

13. It is understood and agreed that if requested by the DISTRICT, the Offeror shall furnish a notarized financial statement, references, and other information required by the DISTRICT sufficiently comprehensive to permit an appraisal of Offeror's ability to perform the Project.

14. The required non-collusion declaration properly notarized is attached. Offeror understands and agrees that failure to submit a completed, signed, and notarized affidavit will render the proposal automatically non-responsive.

15. The Information Required of Offeror form has been fully completed and is attached hereto.

(FORM CONTINUED ON NEXT PAGE)

The undersigned hereby declares that all of the representations of this proposal are made under penalty of perjury under the laws of the State of California.

Individual Name: _____
Signed by: _____
Print Name: _____
Date: _____
Business Address: _____
Telephone: _____

Partnership Name: _____
Signed by: _____

Print Name: _____
Date: _____
Business Address: _____

Telephone: _____
Other Partner(s): _____

Corporation Name: _____
(a _____ Corporation)
Business Address: _____

Telephone: _____
Signed by: _____, President, Date: _____
Print Name: _____, President
Signed by: _____, Secretary, Date: _____
Print Name: _____, Secretary
[Seal]

Joint Venturer Name: _____
Signed by: _____, Joint Venturer
Print Name: _____
Date: _____
Business Address: _____

Telephone: _____

Other Parties to
Joint Venture: ***If an individual:*** _____
(Name)
Signed by: _____
Print Name: _____
Date: _____
Doing Business as: _____;
Business Address: _____

Telephone: _____

If a Partnership: _____
(Name)
Signed by: _____, Partner
Print Name: _____
Date: _____
Business Address: _____

Telephone: _____
If a Corporation: _____
(a _____ Corporation)
Signed By: _____ Date: _____
Print Name: _____
Title: _____
Date: _____
Business Address: _____

Telephone: _____